|  |  |
| --- | --- |
| **Meeting Name** | PTO Organization Meeting |
| **Meeting Date / Time** | 12.11.23 / 3:30 pm |
| **Attendees** | Christine Cook, Melissa LaShure, Lily Chapman, Joel Harman, Ashley Ameigh |

**Treasurer’s Report**

* See separate attachment – PTO Treasurer’s Report – 12.11.23
* Suggestion by Ashley Ameigh to add budget details for future reports

**Dutch Kernel**

* Joel Harman to pickup from Dutch Kernel on Dec 18th
* Christine Cook to coordinate help to unload on Dec 18th
* Lily Chapman to email PTO Parent Support Email Listing for help on Dec 19th 1:30-4:30 for sorting.
* All School Order Pickup will be on Dec 19th at 4:30-6 pm. Later changed to 4:00 – 6:00 pm pickup per Christine Cook’s email on 12.14.23.

**Haunted Hallways**

* Great feedback from families, teachers and students
* Reuse decorations for next year. Stored with Ashley Ameigh
* Recommendations:

1. Half hour shorter
2. Add more candy/treats. Ran out a bit early.
3. Had a lot of support from teachers, staff, and volunteers but will likely need more next year.

**Amazon Smile**

* Discussion: Program Discontinued
* Remove from newsletter and website
* Amazon Smile was supporting RIF in current and previous years

**RIF**

* Denise Shafer will order RIF Books
* Confirm RIF date to be April 2
* Christine Cook to add to school calendar & newsletter

**Discretionary Fund**

* **ACTION**: An assessment of the Fund and usage will need to be discussed in Jan meeting
* Only one teacher has submitted for reimbursement as of 12.11.23

**Fun Fair**

* **ACTION**: Set fun fair date on Jan meeting.

**Teacher Pride T-Shirts**

* PTO funds Pride T-Shirts for Teachers and is distributed before Christmas Holiday
* Angie Williamson will distribute Pride T-shirts
* Invoice will be given to Ashley Ameigh, once available